## Checklist for submission of Fortuna paperwork for legal entities

Please ensure that all of the following paperwork is submitted:

- □ Submission form: 3 pages
- □ Extract of the Chamber of Commerce of the legal entity that is requesting the proceeds
- □ A duly notarized copy of the trade register extract or other proof of registration / board resolution from which the legal representation can be derived
- □ Scanned copy of a valid Photo ID of a legal representor of the legal entity; ensure that the scanned copy is legible
- □ Statement of the owner's account issued by CDCP or Participant with statement date November 19 2018 (date of consignment Fortuna shares)

## Reviewing the paperwork:

- Double-check all information is completely and correctly filled in
- □ Fill in all the applicable fields; if you have questions on whether a certain field is applicable, please contact your (investment)bank
- $\Box$  Be sure to sign and date the forms
- $\Box$  Be sure that the Photo ID is valid
- □ Be sure that the correct Bank Account and currency option is selected
- □ Be aware of the consequences in terms of bank costs involved when choosing the bank currency transfer option

## Sending the paperwork:

- □ Send the paperwork to the Dutch Consignment office. Preferably send it in a PDF document by e-mail to: Consignatiekas@minfin.nl
- If you'd like to send it on paper please send it to: Dutch Ministry of Finance T.a.v. Consignatiekas Hoofddirectie Financieel-Economische Zaken Postbus 20201 2500 EE Den Haag The Netherlands